


MAKE IT HAPPEN

Resources for **Launching** a Business

The following list provides direct contact information for a variety of small business services and an identified professional to assist you. Each organization has other staff you may work with and a variety of services – and workshops - that you can explore by visiting their website. These are government or non-profit organizations and most of their services are FREE. This list is as local to Tacoma as possible, but some valuable services exist outside of the city and are provided for your consideration.

 *Person listed speaks Spanish.*

BUSINESS COACHING

Sound Outreach

Specializes in business financial analysis and counseling.

Dolly Small, (253) 888-5645
dolly@soundoutreach.org

Tacoma SCORE

Volunteer professional mentors offering in person mentoring and business workshops.

(855) 685-0166
score.southsound@gmail.com

Washington Small Business Development Center

Financial analysis, cost cutting, market intelligence, e-commerce, and purchase or sale of a business advice.

Jenefeness Tucker
(206) 439-3785
jenefeness.tucker@wsbdc.org


Veterans Business Outreach

In partnership with the SBA, VBOC equips veteran, active duty service members and their families with the resources to successfully start and run their businesses.

Steve Watts-Oelrich
(206) 324-4430
steveowo@businessimpactnw.org

WA Center for Women in Business

Offers in-person mentoring, business trainings, workshops and webinars.

 Christine Buckley, (360) 464-6049
cbuckley@thurstonedc.com

BUSINESS TRAINING

Spaceworks Tacoma, Incubator Program

Provides business training and support for artists and creative entrepreneurs.

Gwen Kohl, (253) 682-1740
gwenk@tacomachamber.org

Veterans Incubator for Better Entrepreneurship

Provides an applied training environment that supports military veterans.

Thomas Kuljam, (253) 692-5813
tkuljam@uw.edu

PRE-ACQUISITION

City of Tacoma Community and Economic Development

Provides guidance on city regulations prior to signing a lease or purchase agreement of a property.

Pat Beard, (253) 591-5039
pbeard@ci.tacoma.wa.us

PROCUREMENT & CONTRACTING

WA Procurement Technical Assistance Center

Specializes in government contracting and bidding opportunities.

Tiffany Scroggs, (360) 754-6320
programmanager@washingtonptac.org



Community & Economic Development
MakeltTacoma.com
(253) 591-2012

MakeltTacoma@CityofTacoma.org
747 Market Street, 9th Floor, Tacoma, WA 98402




MAKE IT HAPPEN

Resources for **Launching** a Business

CITY ISSUES

City of Tacoma Community and Economic Development
Assistance identifying appropriate business resources and addressing business issues.

 Will Suarez, (253) 591-5590
will.suarez@cityoftacoma.org

Assistance with Neighborhood Business District issues:
Shari Hart, (253) 591-5208
shari.hart@cityoftacoma.org

LEGAL COUNSEL

Wayfind
Helps with drafting agreements, tax advice, drafting contracts, employment agreements, drafting or reviewing property leases/purchase/sale agreements, and with intellectual property.

(866) 288-9695
contact@wayfindlegal.org

BUSINESS LOANS & CAPITAL

Business Impact NW
Offer start-up capital to businesses 0 -6 months in operation. Loans range from \$5K to \$250K and are looking to fund women, veterans, communities of color, immigrants, LGBT and disabled entrepreneurs.

Joe Sky-Tucker, (206) 324-4330
joes@businessimpactnw.org

TAXES & BUSINESS LICENSE

City of Tacoma Tax & License
Processes business license applications and offers free tax and license workshops.

(253) 591-5252
cityoftacoma.org/taxandlicense

WA State Department of Revenue
Offers free workshops in English and Spanish as well as online tutorials.

(253) 382-2000
dor.wa.gov/workshops-education

LABOR

WA State Department of Labor & Industries
Offers free workshops, events, and webinars for employers.

(253) 596-3800
Lni.wa.gov/Main/WorkshopsTraining

WEB RESOURCES

Make it Tacoma
Download business checklists, access business resources, incentives and more.
makeittacoma.com

City of Tacoma Planning & Development Tip Sheets
Access guides for building and permitting.
tacomapermits.org/tip-sheet-index

Invest Pierce County
Access property listing information to locate, expand and grow your business.
investpiercecounty.com

SCORE
Access business plan or financial templates & forms.
tacoma.score.org

SBA
Access online courses for business owners.
sba.gov/learning-center



MAKE IT
T A C O M A

Community & Economic Development
MakeltTacoma.com
(253) 591-2012
MakeltTacoma@CityofTacoma.org
747 Market Street, 9th Floor, Tacoma, WA 98402