Need help navigating these resources?

Contact our Community and Economic Development staff to guide you.

CALL (253) 591-2012

City of Tacoma
Community and Economic Development
Ninth Floor
747 Market Street Tacoma, WA 98402
makeittacoma@cityoftacoma.org
MakeItTacoma.com

TAXES
City of Tacoma Tax & License
• Administers Tacoma’s tax, licenses, employment standard regulations, and offers free tax and license workshops
(253) 591-5252
cityoftacoma.org/taxandlicense

WA State Department of Revenue
• Offers free workshops and online tutorials to help one understand tax reporting responsibilities
(253) 382-2000
dor.wa.gov/workshops-education

LABOR

WorkSource Central
• WorkSource Business Solutions provides employers with no-cost employee recruitment and hiring assistance as well as customized services such as labor and wage information and job training programs
Business Solutions, (253) 680-2869

WA State Department of Labor & Industries
• Offers workshops, events, and webinars that cover requirements when hiring an employee or independent contractor
(253) 596-3800
Lni.wa.gov/Main/WorkshopsTraining/
**BUSINESS PLANNING & COACHING**

Sound Outreach  
- Specializes in business financial analysis and counseling  
Dolly Small: (253) 888-5645  
dolly@soundoutreach.org

Tacoma SCORE  
- Volunteer professional mentors offering in person mentoring and business workshops  
(855) 685-0166  
score.southsound@gmail.com

Small Business Development Center  
- Financial analysis, cost cutting, market intelligence, e-commerce, and purchase or sale of a business advice  
Jenefeness Tucker, (206) 439-3785  
jenefeness.tucker@wsbdc.org

Veterans Outreach Center  
- In partnership with the SBA, VBOC equips veteran, active duty service members and their families with the resources to successfully start and run their businesses  
Steve Watts-Oelrich, (206) 324-4430  
stevewo@businessimpactnw.org

**BUSINESS TRAINING**

Spaceworks Tacoma, Incubator Program  
- Provides business training and support for artists and creative entrepreneurs  
Gwen Kohl, (253) 682-1740  
gwenk@tacomachamber.org

Veterans Incubator for Better Entrepreneurship  
- Provides an applied training environment that supports military veterans  
Thomas Kuljam, (253) 692-5813  
tkuljam@uw.edu

**LEGAL COUNSEL**

Wayfind  
- Helps with drafting agreements, tax advice, drafting contracts, employment agreements, drafting or reviewing property leases/purchase/sale agreements, and with intellectual property  
(866) 288-9695  
contact@wayfindlegal.org

**PROCUREMENT & CONTRACTING**

WA Procurement Technical Assistance Center  
- Specializes in government contracting and bidding opportunities  
Tiffany Scroggs, (360) 754-6320  
programmanager@washingtonptac.org

**CITY SUPPORT**

City of Tacoma Community and Economic Development  
- Assistance identifying business resources and addressing business needs  
Will Suarez, (253) 591-5590  
will.suarez@cityoftacoma.org  
- Assistance with Neighborhood Business District needs  
Shari Hart, (253) 591-5208  
shari.hart@cityoftacoma.org

**BUSINESS LOANS & CAPITAL**

Business Impact NW  
- Offers start-up capital to businesses 0 – 6 months in operation. Loans range from $5K to $250K. We work hard to fund small business owners, especially women, veterans, communities of color, immigrants, LGBTQ+, and disabled entrepreneurs.  
Joe Sky-Tucker, (206) 324-4330  
joes@businessimpactnw.org

City of Tacoma  
- Offers business loans including micro-loans (less than $25K) for new and existing businesses  
Will Suarez, (253) 591-5590  
will.suarez@cityoftacoma.org

Prominent person listed speaks Spanish.